
	Selvam College Of Technology, Namakkal (Autonomous) IT Support & Development Training Programme (ISDTP)		
Worksheet -4 (Past Perfect Tense & Past Perfect Continuous Tense)			
Bundle & Subject Name	Office Productivity Bundle V2 (2025) – Communicative English and Soft Skills (L-2)	Semester	II

Answer Key.

1. She was relieved when she saw the email because she _____ for days whether she _____ the job offer or not.
- a) had wondered / had gotten b) had wondering / had got
c) had wondered / had got d) had been wondering / had gotten

Answer: d) had been wondering / had gotten

2. By the time the firefighters _____ at the scene, the fire _____ uncontrollably for over an hour.
- a) arriven / had burned b) had arrived / had been burning
c) arrived / was burning d) had been arriving / burned

Answer: b) had arrived / had been burning

3. He was furious because someone _____ his laptop while he _____ his bag in the coffee shop, and by the time he _____, it was already gone.
- a) had been stolen – had been placing – had been noticing
b) had stolen – had been placing – had noticed
c) had been stealing – had placed – had noticed
d) had stolen – had placed – had been noticed

Answer: b) had stolen – had been placing – had noticed

4. After the scientist _____ his research for five years, he finally _____ a breakthrough that _____ medical history.
- a) had been conducted – had made – had changed
b) had been conducting – had made – had changed
c) had conducted – had been making – had been changed
d) had been conducting – had been made – had changed

Answer: b) had been conducting – had made – had changed

5. The project manager was frustrated because the team _____ the final report, even though he _____ them multiple reminders and _____ them to submit it on time.
- a) had not completed – had sent – had advised
b) had completed – had been sent – had been advising
c) had been not completing – had sent – had been advised
d) had not completed – had been sending – had been advised

Answer: a) had not completed – had sent – had advised

6. Change the given sentence into Past Perfect Continuous Tense: The author had rewritten the story multiple times before he had submitted it to the publisher.
- a) The author had been rewritten the story multiple times before he had been submitting it to the publisher.
b) The author had been rewriting the story multiple times before he had been submitted it to the publisher.
c) The author had been rewriting the story multiple times before he had been submitting it to the publisher.
d) The author had rewriting the story multiple times before he had been submitting it to the publisher.

Answer: c) The author had been rewriting the story multiple times before he had been submitting it to the publisher.

7. When we reached the restaurant, the chef _____ and the waiters _____ the tables.
- a) had been leaven – had cleaned b) had leaven – had been cleaning
c) had left – had been cleaning d) had been leaving – had cleant

Answer: c) had left – had been cleaning

8. She _____ to call him several times before he _____.
- a) tried – had answered b) had been trying – had answered
c) had been tried – answered d) had trying – answered

Answer: b) had been trying – had answered

9. She was nervous because she _____ for the exam properly, even though she _____ the syllabus weeks ago and _____ to start studying earlier.
- a) had not prepared – had received – had planned
 - b) had not been preparing – had been receiving – had been planning
 - c) had not prepared – had received – had been planned
 - d) had not been preparing – had been received – had planned

10. They were shocked to learn that the company _____ financial troubles for years before it eventually filed for bankruptcy.
- a) had been faced b) had facen
c) was facing d) had been facing